



## 2013 ISCEV Membership Meeting

Thursday 17<sup>th</sup> October 2013, 13:30  
Sheraton Hotel  
Chongqing, China

### Minutes

53 Members were in attendance.

#### 1. Opening & welcome by the President

Patrizia Tormene convened the meeting. She thanked the efforts of Michael Bach and Ulrich Kellner for their introduction of handling registration payments through the ISCEV website and noted the tireless work of the local organizing committee. Patrizia presented news of the Society, including updates such as the online-only newsletter, the modernised flyer, and ISCEV's presence on LinkedIn, facebook and EyeWiki, and the broadening of ISCEV's audience by overlapping the 2015 Symposium with the annual meeting of the European Neuroophthalmology Society (EUNOS) in Slovenia. Patrizia expressed her wish to see visual electrophysiology tests become as accessible as possible and thanked Ruth Hamilton for her work over the year as Secretary-General.

#### 2. Minutes of the 2012 ISCEV Membership Meeting

The minutes of the 2012 ISCEV Membership Meeting, as in the 2013 Newsletter, were adopted as a true record. There were no matters arising.

#### 3. Report from the 2013 Symposium Organiser

Prof. Zheng Qin Yin reported a programme of 95 abstracts; 54 in nine oral sessions, and 41 in three poster sessions. Invited lecturers were Prof. Le Zheng Wu, host of the 1990 ISCEV Symposium held in Guangzhou, and herself. The Adachi Lecture was shortly to be given by Prof. Yutaka Tazawa, and the Dawson Memorial lecturer was Prof. Xiong Li Yang. 133 people had registered, including 65 ISCEV members and 19 accompanying persons. There were 29 and nine participants for the human and animal courses respectively. Six exhibiting companies were registered (Roland Consult; SIGM; Alcon; Zeiss; Clinico and Phoenix), with 30 people in total and four booths. Eight people had signed up for the post-Symposium cycling tour. Those present acknowledged Zheng Qin Yin and her team's work with a round of applause.

#### 4. Elections

- 4.1. Treasurer: Patrizia Tormene thanked and said a grateful farewell to Ulrich Kellner who has served three terms as Treasurer. She noted his infinite willingness (even on sunny afternoons), his sympathy, his clarity, and promptness in examining problems and suggesting solutions. The Board nomination for Treasurer was Mathias Seeliger; a supporting statement from Ulrich Kellner was read out, and Mathias Seeliger was elected unopposed.
- 4.2. Director of Education: Patrizia Tormene thanked Graham Holder, who has served one term as Member at Large and acting Director of Education, and then two terms as Director of Education. She noted his widespread renown and international importance as an electrophysiology advocate and teacher. The Board nomination for Director of Education was Dorothy Thompson, who was elected unopposed.
- 4.3. Editor in Chief, Doc Ophthalmol: Patrizia Tormene thanked Laura Fishman who has served two terms as Editor-in-Chief noting that under her leadership, the journal had acquired a free Symposium abstract edition, free color illustrations, online submission, more pages per issue,

open access for the Standards, a tripling of manuscript submissions, and an increase in impact factor to a high of 2.19 in 2010. The Board nomination for Editor-in-Chief was Carol Westall, and a short statement from Carol was read out. Pierre Lachapelle was nominated from the floor. Those two candidates were approved to go forward to an e-ballot of the whole Membership.

- 4.4. Member-at-large (no geographical restriction): Patrizia Tormene thanked Marko Hawlina, who has served two terms as a Member at Large, and noted he will now organise the 2015 Symposium. Nominations for Mary Johnson and Josefin Nilsson had been received. Bo Lei was nominated from the floor. A paper ballot of those members present resulted in candidates Mary Johnson and Bo Lei going forward to an e-ballot of the whole Membership.
- 4.5. Member-at-large (Europe & Africa): It was noted that the election of Mathias Seeliger and Dorothy Thompson to Treasurer and Director of Education (above) left the Board without a member-at-large for Europe & Africa in contravention of the by-laws. Nominations for Member-at-large for Europe & Africa were requested, and two were received from the floor: Marie Burstedt and Charlotte Reiff. Those two candidates were approved to go forward to an e-ballot of the whole Membership.

Given that Carol Westall (Member-at-large) was a candidate for Editor, these elections would leave the Board with either four or five Members-at-Large, fewer than the usual six. However, to avoid an excessive amount of change on the Board, and acknowledging that the number of Members-at-Large has fluctuated in the past, it was proposed without opposition to postpone further elections of Members-at-Large until the Boston Symposium in 2014. If any further geographical region should consequently be unrepresented, the Board would appoint a temporary Member-at-Large until the 2014 elections, as permitted in the by-laws.

All outgoing officers were thanked again for their work for the Board.

## **5. ISCEV Officer's Reports and matters arising**

- 5.1. The treasurer's report was presented as in the 2013 Newsletter. It was noted that the auditors had not yet inspected the material, and that this would be undertaken following the Symposium. The membership exonerated the Treasurer based on his report in the Newsletter.
- 5.2. Other reports were as in the 2013 newsletter without addition.
- 5.3. The membership exonerated the Board.

## **6. Highlights from the 2012 Board meeting**

### 6.1. iscev.org: Symposium registration and abstract submission

As part of the provision of augmented central support to Symposium organisers, online Symposium registration fee payment and abstract submission were introduced via iscev.org by Ulrich Kellner with the help of Michael Bach, creating a great ISCEV asset. Both processes have a few glitches, and Members were encouraged to report problems encountered in order to make the webpages work even better next year. It was noted that this process would save ISCEV money and allow continued lower registration fees.

### 6.2. Changes to travel grants

The Board agreed to modify travel grants in order to support course attendance as well as symposium attendance. In the first year at least, disbursement would be based on the proportion of applications per option.

### 6.3. End of grants for small lab visits

The Board decided to endorse the recommendation of the Grants & Awards subcommittee and to stop these grants due to the lack of competitiveness, and relatively low benefit to the Society. The funds may be made available as travel grants. Links to other similar collaborative grants would be made available on [iscev.org](http://iscev.org).

#### 6.4. Symposium Co-ordinator (SC)

Colin Barber, SC for both 2014 (Boston) and 2015 (Ljubljana), has reported satisfactory progress with this initiative. The "Guidelines for Symposium Organisers" was being updated, and Colin had joined the consortium of members forming the Organising Committee meeting for Boston 2014 for three days of preparatory work. Prof. Eberhart Zrenner noted the importance for continuity that the SC should be a person with deep understanding of the organisation of ISCEV. Prof. Ido Perlamn noted the unique spirit of the Society and that the role could only be entrusted to individuals with experience approaching that of Colin Barber. It was clarified that the role of SC would no longer (necessarily) fall to the regional VP as this had not proven workable and was outwith the agreed role of the VP.

#### 6.5. EyeWiki

The Board have engaged with Eye Wiki, an ophthalmic wiki written by ophthalmologists <http://eyewiki.ao.org>. ISCEV is now a partnership society and is seeking ophthalmologist members to boost the electrophysiological content. Both disease specific content and techniques were identified as suitable places for additions. A volunteer to act as an informal moderator of electrophysiological content is sought.

#### 6.6. LinkedIn and facebook

Members were informed about ISCEV's presence on social media sites LinkedIn ([www.linkedin.com/groups/ISCEV-4811521](http://www.linkedin.com/groups/ISCEV-4811521)) and facebook ([www.facebook.com/ISCEV.org](http://www.facebook.com/ISCEV.org)) and encouraged to join if they used these sites. It was noted that all content would continue to be available via [www.iscev.org](http://www.iscev.org), so non-users would not miss out.

### 7. ISCEV Standards

Michael Bach presented an update in the absence of Daphne McCulloch, Director of Standards.

- 7.1. ERG: Professor Kellner is chairing the update, and had made slower progress than hoped due to time-consuming implementation of the ISCEV online systems. Members interested in contributing to the ERG Standard revision committee should contact Ulrich Kellner. It is hoped to present a revision to the membership in 2014.
- 7.2. VEP: Daphne McCulloch plans to prioritise committee formation and has identified potential committee chairs. Members interested in contributing to the ERG Standard revision committee should contact her.
- 7.3. Technical Guideline: Daphne McCulloch plans to draft the outline and to use the existing committee members to populate sub-sections.
- 7.4. Procedures Guidelines: Chair of the revision committee, Scott Brodie, has several draft sections, and plans to circulate a first draft following the Chongqing meeting.

### 8. Future ISCEV Symposia

- 8.5. 2014: Boston (SC: Colin Barber): Anne Moskowitz gave a detailed and enticing presentation about well-established plans for Boston 2014.
- 8.6. 2015: Ljubljana (SC: Colin Barber): Richard Smith as V-P Europe & Africa presented on behalf of Marko Hawlina and Jelka Breclj, noting the planned one-day overlap with the European Neuro-ophthalmology Society. This was welcomed, and members suggested joint key lectures to deliver a 'top-down' message about overlapping benefits.

8.7. 2016: Asia & Australasia (SC: to be confirmed): Two delightful invitations were presented, the first from Singapore, presented by Audrey Chia and the second from the Korean Society for Clinical Electrophysiology of Vision, led by Prof. Young-Hoon Ohn as President and presented by Prof. Chung and Dr Ahn. Both invitations will go forward to the e-ballot.

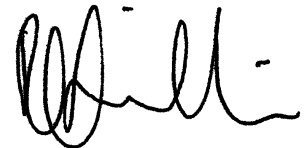
8.8. 2017: The Americas: Invitations are welcomed for selection in Boston 2014.

**9. Any other business**

No further business had been notified to the Secretary-General.

**10. Close**

The meeting closed at 15:00.

A handwritten signature in black ink, appearing to read 'Ruth Hamilton', with a stylized flourish at the end.

Dr Ruth Hamilton  
Secretary-General  
18 November 2013